



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Meeting

May 11, 2022 at 6:00 p.m.

MINUTES

WORKSHOP-called to order at 6:00 p.m.

The workshop discussion included but was not limited to:

- Planning Commission Applicant – Lenny Glamann (*motion to be added*)
- PennDOT Bridge work - *discussion with members of the public regarding concerns for the 36 mile detour. Ambulance, Fire, commutes to work, mail, food, gas, etc. Discussion on a one lane closure instead. Comment to be provided to PennDOT.*
- Theatre Wi-Fi -*discussion on using an extender to hook into the maintenance building internet. Discussed costs for new service and inclusion with BRC contract.*

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding litigation and personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn the workshop was made at 6:51 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:00 p.m.

Pledge of Allegiance

Roll Call: Present: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore and Thomas Farley, Solicitor.

1. **Motion** to amend the agenda to include a motion to appoint Lenny Glamann to the Delaware Township Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Public Comment on Agenda- none.

2. **Motion** to accept the Minutes from the Board of Supervisors meeting dated April 27, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion** to accept the Minutes from the Board of Supervisors special meeting dated May 5, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



4. **Motion to pay General Fund bills in the amount of \$31,378.01** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to pay Recreation Fund bills in the amount of \$14,818.21** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion to pay Liquid Fuels Fund bills in the amount of \$1,236.57** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

7. **Motion** to adopt Resolution 2022-07 opposing the designation change of the Delaware Water Gap National Recreation Area to a National Park and/or Preserve until all the proper information and formal plan is presented was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

NEW BUSINESS:

8. **Motion** to table the Delaware Township Park Master Plan and Site Drawing RFP to Simone Collins Landscape Architect in the amount of \$49,835 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries. *K. Predmore to forward RFP's to the Delaware Township Planning Commission and Recreation Committee for review and recommendation.*
9. **Motion** to award the Delaware Township Comprehensive Plan RFP to Theurkauf Design & Planning in the amount of \$59,250.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to accept the resignation of Jim Andre from the Delaware Township Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to accept the resignation of Robin Eldred from the Delaware Township Recreation Committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to approve tax abatement for township real estate taxes for E. Martell of 109 Beech Rd based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to waive building and zoning permit fees for Habitat for Humanity of Pike County, Inc. handicap ramp project located at 111 East Shore Dr. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to approve payment request no. 1 culvert replacement project in the amount of \$112,623.51 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



15. Motion to approve ABS Solutions LLC proposal # 38694 for Microsoft 365 renewal in the amount of \$1,632.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

16. Motion to table Ray's Truck and Auto Repair estimate #320058 in the amount of \$4,930 to remove dump body and replace support rails for the 2015 Kenworth was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

17. Motion to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: CHIN R LEE
SALE NUMBER: 10-043
CONTROL NUMBER: 0100448
DESCRIPTION: LOT 8, BLK M-506 SEC 5 – MARCEL LAKE EST
MAP NUMBER: 148.04-01-01.007
BIDDER: MICHAEL J. QUINN
 20 EAST CLINTON AVENUE, IRVINGTON, NY 10533
AMOUNT OF BID: \$1,600.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

18. Motion to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: LAND LIQUIDATOR 1 LLC
SALE NUMBER: 09-012
CONTROL NUMBER: 030049
DESCRIPTION: LOT 644 SEC 7 – POCONO MTN LAKE FOREST
MAP NUMBER: 161.02-02-68
BIDDER: JEREMY DEVITA
 P.O.BOX 708, DINGMANS FERRY, PA 18328
AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

19. Motion to approve municipal hall use request by D. Dijan on June 18, 2022 from 5pm to 10pm for sweet 16 party set up was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

20. Motion to approve municipal hall use request by S. Jauch on June 25, 2022 from 9am to 11pm for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

21. Motion to approve municipal hall use request by J. Thompson on August 6, 2022 from 10am to 5pm for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 22. Motion** to approve municipal hall use request by Milford Valley Quilters Guild on October 27, 2022 from 8am to 5pm for a workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 23. Motion** to appoint Lenny Glamann to the Delaware Township Planning Commission to fill the remaining term of Jim Andre was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

The Planning Commission meeting schedule for Tuesday, May 17th is cancelled due to election day.

The Pike County Sheriff's Office is now offering free car seat safety checks. Call 570-296-6459 to schedule an appointment.

PUBLIC COMMENT: consisted of but was not limited to Mr. Glamann inquired about when the SR 2001 project through Delaware Township would be completed; Mr. Witkowski inquired about the length of the term Mr. Glamann was fulfilling on the Planning Commission; Mr. Hanel asked about the status of NPS Child's Park; and Mr. Klein submitted documents in regard to the National Park proposal.

Motion to adjourn was made at 7:17 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Administrator